

Ohio Board of Speech-Language Pathology and Audiology FAQ's

Am I required to sign-up with CE Broker?

No, registering with CE Broker for a free or professional account is voluntary. Licensees who do not register with CE Broker are still required to demonstrate their compliance with the continuing education requirements for each license biennium and will be subject to continuing education audits.

How likely is my continuing education to be audited?

The Ohio Board of Speech-Language Pathology & Audiology may audit up to 10% of licensees to verify compliance with continuing education requirements. If compliant in CE Broker, you will have already completed the electronic audit.

How will I know I have earned enough hours to renew my license?

With a professional account, your Transcript is available any time on CE Broker. Transcripts are updated with qualifying program completions. Even with complex calculations, CE Broker automatically determines compliance with your Board's renewal requirements.

When I renew, will I have to submit evidence of having completed the required number of continuing education hours?

Do not send continuing education documentation to the Board. You are required to save documentation of completed continuing education for at least four years after the date of your license renewal. Documentation will be required in the event you are audited.

Do I need to retain course completion certificates?

Licensees shall retain documentation of continuing education hours for inspection by the Board for four years after the date of renewal.

What documentation is required?

Documentation shall be written verification of successful completion by the applicant or licensee from a board approved continuing education registry or provider of the continuing education hours. Documentation shall include the name of the continuing education provider, date of completion, subject, number of clock hours, and attendance of the licensee.

What continuing education programs meet requirements for license renewal?

- (1) Academic coursework, including distance learning, in areas of speech-language pathology or audiology, or both, or related disciplines, taken through accredited colleges or universities.
- (2) Lectures and scheduled courses or workshops at local, regional, national, or international conferences concerning speech-language pathology or audiology, or both;
- (3) Presentation or attendance at lectures, workshops, or in-service programs; or
- (4) Other professional activities such as books, papers, publications, or audiovisual materials.
- (5) Independent study activities.
 - (a) Continuing education hours may be earned through independent study activities including:
 - (i) Professional journals which include post-tests to document completion;
 - (ii) Audio or video tapes of programs approved as a continuing education experience under this section with a post-test;
 - (iii) Internet programs approved as a continuing education experience under this section with a post-test; or
 - (iv) Other independent study activities approved by the board.
 - (b) The licensee shall complete the post-test successfully for continuing education hours to be granted.
 - (c) If proof of passing the post-test is obtained, there is no limit on the number of credit hours that may be earned through independent study activities.
 - (d) A maximum of ten (10) hours of the required twenty (20) hours of continuing education may be obtained from internet programs approved as a continuing education experience under this section without a post-test. A maximum of twenty (20) hours of continuing education may be obtained from internet programs approved as a continuing education experience under this section without a post-test for an individual licensed as both a speech-language pathologist and audiologist.
- (6) Any activity approved for continuing education hours in related disciplines by any licensure board of the state of Ohio or any other state;

(7) Any activity approved for continuing education in related disciplines by any department or agency of the state of Ohio or any other state; including any continuing education hours by a local professional development committee for renewal of a teaching certificate/license issued by the state's department of education to practice speech-language pathology or audiology;

(8) Any activity, including distance learning or independent or self-directed study, approved for continuing education credit by an authorized provider of the "International Association of Continuing Education and Training"; "American Academy of Audiology"; or the "American Speech-Language-Hearing Association"

(9) The equivalent as determined by the board.

What documentation is required for the Board to determine that unapproved continuing education programs are equivalent?

If a continuing education program does not meet one of the requirements under (1) through (8) in the previous FAQ, the board can review the experience to determine if it is equivalent. Requests may be submitted before or after the program date. Documentation shall include the name of the continuing education provider, date of program and/or date of completion, course title, course subject, learning objectives, number of clock hours, and attendance of the licensee, if the documentation is being submitted by the licensee or applicant for approval. In addition, documentation should demonstrate that the program presenter is competent in the subject matter and qualified by experience. This documentation could include, but not necessarily be limited to, speaker/presenter bio, curriculum and/or professional vitae, etc.

How are credit hours, semester hours or quarter hours for academic coursework converted to continuing education units?

If a college/university is on quarter hours, multiply 10 for every 1 credit hour to obtain the number of CE clock hours earned. If on semesters, multiply 15 for every 1 credit hour to obtain the number of CE hours earned. A passing grade of a C at minimum is required.

Is continuing education required for the first renewal of an Ohio Speech-Language Pathologist or Audiologist license?

A licensee is not required to obtain continuing education for the first renewal.

Can continuing education credit be earned for presenting or teaching a course?

ASHA continuing education for instructors will be accepted or the equivalent as determined by the board upon request. Verification must include educational provider name, date, subject and hours.

Can I carry over excess hours to the next renewal biennium?

No. Even if you complete more continuing education than the license period requires, excess does not carry over to the next renewal biennium.

Will CE Broker notify me when my continuing education deadline is approaching?

If you have a professional account, as long as we have an email address for you, the reminders will be sent at 120, 90, 60, 30 and 15 day intervals.

Will CE Broker notify me when my license expiration date is approaching?

If you have a professional account, as long as we have an email address for you, the reminders will be sent at 120, 90, 60, 30 and 15 day intervals.

Will CE Broker notify me if my CE requirements change? For example, if a new requirement is added.

Yes, CE Broker notifies all of its subscribers of continuing education requirement changes or updates. If a new requirement is being added for the next license period you will be notified via system messaging as well as email.