

The Ohio Board of Speech-Language Pathology and Audiology would like to inform applicants, seeking licensure upon graduating from their university programs, about the procedures to expedite licensure prior to the preparation of final transcripts. Pursuant to Ohio Administrative Code section 4753-4-04(G), licensure may be expedited upon receipt of a university verification letter.

(G) In order to expedite the licensure of graduates prior to the preparation of final transcripts, the board shall consider on an individual basis any application for which the university provides a letter from the registrar, graduate officer or speech-language pathology and/or audiology department chairperson containing all of the following:

- 1) A statement that the final transcript is not available;
- 2) A statement that the applicant has met all requirements for a master's degree or higher;
- 3) A statement that the applicant has met all requirements for clinical practica;
- 4) A statement of the area in which the master's degree or higher was earned;
- 5) A statement that the university's program awarding the degree in speech-language pathology or audiology is fully accredited and adheres to the guidelines set forth by the American speech-language hearing association;
- 6) The university or college seal or notarized signature of the university or college official providing such letter.

Please feel free to use [the sample university letter](#), which should be prepared by the department chairperson, under university seal or notarized, and mailed directly to the Board address:

Ohio Board of Speech-Language Pathology and Audiology
77 South High Street, Suite 1659
Columbus, Ohio 43215-6108

Important Note: The applicant is solely responsible for authorizing the college or university to send an official transcript to the board within ninety days of licensure or when it is available.