



**Ohio Board of Speech-Language Pathology and Audiology**  
**77 South High Street, 16<sup>th</sup> Floor**  
**Columbus, Ohio 43215**  
**614-466-3145**

**MINUTES**  
**December 10, 2003**

The meeting was called to order at 9:40 A.M. by Chairperson, Jane M. Kukula, Au.D. in Rooms West B & C, 77 South High Street, 31<sup>st</sup> Floor, Columbus, Ohio.

**Members present:** Jane M. Kukula, Au. D., Audiology Board Member, and Chairperson  
Debra B. Abel, Au.D., Audiology Board Member and Vice-Chairperson  
Carol P. Leslie, Ph.D., Speech-Language Pathology Board Member and Secretary  
Patrick N. Mangino, M.A., Audiology Board Member  
Ann Shotwell, Public Board Member

**Also Present:** Michael J. Setty, Executive Director  
Doug Hart, Licensing Administrator  
Vickie DiCesare, Investigator  
Deborah Howard, Administrative Assistant  
Dominick Chieffo, Assistant Attorney General

**PUBLIC AND PROFESSIONAL ORGANIZATIONS' COMMENTS**

There were no members of the public or professional organizations in attendance.

**AGENDA**

The agenda was presented and reviewed. Amendments were made.

**Motion# 1** Ms. Shotwell moved to accept the agenda as amended. Dr. Leslie seconded the motion, which passed unanimously.

**MINUTES**

Minutes of the May 21, 2003 Board Meeting were corrected.

**Motion#2** Dr. Abel moved to approve the May 21, 2003 Board Minutes as corrected. Dr. Leslie seconded the motion, which passed unanimously.

Minutes of the October 24, 2003 Board Meeting were corrected.

**Motion#3** Dr. Leslie moved to approve the October 24, 2003 as corrected. Dr. Abel seconded the motion, which passed unanimously.

### **CHAIRPERSON'S COMMENTS**

Dr. Kukula reported that she had presented the Board's evaluation of performance to the Executive Director. Another evaluation is requested for January.

Dr. Kukula reported that she was attending meetings with representatives of Ohio based Audiology training programs to deal with issues related to fourth year students in doctoral programs. Compensation, licensure, supervision and competency-based training are issues under discussion.

### **EXECUTIVE DIRECTOR'S REPORT**

Mr. Setty reported on the following items:

1. DATA SYSTEM CONVERSION All of the data from the VAX system has been moved to the new system (CAVU). Data will be reviewed and corrected as needed. We will be inputting additional data into the licensee's files during the next several months. The system should be fully tested and operational by January.

2. BUDGET REPORT The Budget is still within projected expenditures in all categories, and this is expected to continue through this fiscal year. Our 4K9 fund was again raided for about \$ 50,000. According to the Office of Management and Budget, this is the final raid on the 4K9 Fund as authorized by the Legislature. There is no impact on our current operating budget.

3. EQUIPMENT ACQUISITION Five chairs (\$50) and a Pentium 3 CPU (\$100) were purchased thru State surplus. There is now a Balance of \$472 in the FY2004 Equipment Budget.

4. STATE REPORTS SUBMITTED An annual report was submitted to the Legislative Services Commission on FY 2003 statistics and finances. A Report was submitted to the Office of Management and Budget stating that the Board of Speech-Language Pathology and Audiology is a single program.

5. INVESTIGATOR Orientation of Vickie DiCesare as Investigator has been completed. She is now fully functioning in the position.

6. EXECUTIVE DIRECTOR REIMBURSEMENT.

\$22.96	Blank CDR's, CD Envelopes
\$45.95	Binders, dividers, laptop cable
\$63.00	Travel reimbursement – Miami University 11-12-2003

7. EXECUTIVE DIRECTOR TIME OFF

November 28 Comp time  
December 3-4 Sick time

8. WEB SITE UPDATE New licensees are now posted the same day as they are approved by the Executive Director. Minutes are now being posted after they are approved by the Board. There was discussion of the idea of also posting disciplinary actions in the future.

**INVESTIGATIONS**

**Motion#4** Ms. Shotwell moved to enter Executive Session for the discussion of investigations of licensees. Dr. Abel seconded the motion, which passed by roll call vote as follows: Dr. Abel: yes; Dr. Kukula: yes; Dr Leslie: yes; Mr. Mangino: yes; Ms. Shotwell: yes.

*The Board and Staff went into Executive Session at 10:05 A.M.*

*The Board and Staff returned to Public Session at 10:30 A.M.*

The Review group found no actionable violation in Case C04-3.

**Motion#5** Dr. Abel moved to close Case C04-3. Dr. Leslie seconded the motion, which passed uncontested. Dr Abel abstained.

The Review group found no actionable violation with this Board in Case C04-2. This complaint was forwarded to the Nursing and Medical Boards.

**Motion#6** Dr Leslie moved to close Case C04-2. Mr. Mangino seconded the motion, which passed uncontested. Dr Abel abstained.

The Review group found no actionable violation in Case C03-12

**Motion#7** Dr. Leslie moved to close Case C03-12. Dr. Abel seconded the motion which passed uncontested. Dr Abel abstained.

The Review team found no actionable violation with this Board in C03-51. This complaint was forwarded to the Hearing Aid Dealers & Fitters Board.

**Motion#8** Ms. Shotwell moved to close Case C03-51. Dr. Abel seconded the motion, which passed uncontested. Dr Abel abstained.

The Review group recommended a consent agreement and case closure in the case of Sara Clawson (CSP 2004066) for unlicensed practice.

**Motion#9** Mr. Mangino moved to issue a consent agreement to Sara Clawson for unlicensed practice and to close the case. Dr. Abel seconded the motion, which passed uncontested. Dr. Abel abstained.

The Review group recommended a consent agreement and case closure in the case of Cynthia Moser (SP7871) for unlicensed practice.

**Motion#10** Dr. Abel moved to issue a consent agreement to Cynthia Moser for unlicensed practice and to close the case. Dr. Leslie seconded the motion, which passed uncontested. Dr. Abel abstained.

**LICENSURE**

**Motion#11** Dr. Abel moved to ratify the following Speech–Language pathology licenses granted by the Executive Director on November 3, November 17, and December 1, 2003. Dr. Leslie seconded the motion, which passed unanimously.

Approved by the Executive Director November 3, 2003

Troy A. Hayward	SP7877
Aimee L. Mussetter	SP7878
James M. Regan	SP7879
Adrianna M Hartmann	SP7880
Amanda B. Sanor	SP7881
Katherine T. Bonk	SP7882
Anna B. Mayer	SP7883
Jennifer C. Sayre	SP7884
Sweta P. Patel	SP7885
Linda S. Scott	SP4369 Re-Licensure
Robyn Racey	SP5911 Re-Licensure
Carol S. Messler	SP0849 Re-Licensure

Approved by the Executive Director November 17, 2003

Amy M. Lyons	SP7886
Kristin L DeBruin	SP 7887
Laura A. Koh	SP 7888
Jody A. Hamilton	SP 7889
Heather L. Bailey	SP 7890
Laura C. Lutz	SP 7891
Catherine L. Koperna	SP 7892
Sharon L. Antunes	SP 7893
Kathryn J. Szabo	SP 7894
Jennifer A. Ruble	SP 7895
Alissa K. Yoder	SP 7896
Susan Baker	SP 6213 Re-Licensure

Approved by the Executive Director November 3, 2003

Kathryn A. Haumesser	SP7897
Christine F. Loveland	SP7898
Julie R. Clark	SP7899

**Motion#12** Dr. Abel moved to ratify the following Conditional Speech-Language Pathology licenses granted by the Executive Director on November 3, November 17, and December 1, 2003. Mr. Mangino seconded the motion, which passed unanimously.

Approved by the Executive Director November 3, 2003  
Brandy N. Foliano CSP2004065  
Sarah Clawson CSP2004066  
Verna Donovan CSP2002136 2<sup>nd</sup> Conditional

Approved by the Executive Director November 17, 2003.  
Kristie Bauer CSP 2004067

Approved by the Executive Director December 1, 2003  
Amy L Muche CSP2002152 2<sup>nd</sup> Conditional  
Kristen C. Carr CSP2002121 2<sup>nd</sup> Conditional

**Motion#13** Dr. Abel moved to ratify the following Audiology licenses granted by the Executive Director on December 1, 2003. Dr. Leslie seconded the motion, which passed unanimously.

Approved by the Executive Director December 1, 2003  
Natalie M. Panaia A01457  
Paul R. Gullo A01459  
Lucas Doyle A01460

**Motion#14** Dr. Abel moved to ratify the Conditional Audiology license granted by the Executive Director on November 3, 2003. Dr. Leslie seconded the motion, which passed unanimously.

Bethany A. Alder CA2004019  
Anne L. Engemann CA2004020

**Motion#15** Dr. Abel moved to approve the Audiology Aide license of Elizabeth A. Salchak. Dr. Leslie seconded the motion, which passed unanimously.

Jo Manette K. Nousak, applicant is re-applying for an audiology license under the ASHA waiver. Ms. Nousak held a license from 6/1/79 through 1985 and is submitting CE's for 99-00 and 01-02, rules can require up to 80 hours for her lapsed period (*or as approved by the Board, Chapter 4753-3-10 of the Ohio Administrative Code (E) (2) (b) page 41.*) Ms. Nousak has been employed and licensed in New Jersey since 1985.

**Motion#16** Dr. Abel moved to grant a license under ASHA waiver to Jo Manette K. Nousak. Mr. Mangino seconded the motion which passed uncontested. Dr Kukula abstained.

Paula J. Murphy Mate, applicant unable to locate Praxis score, copy of original with Ohio Board as recipient of score.11/10/84. *Chapter 4753-3-06 of the Ohio Administrative Code \*\*\* may be submitted by another source with the approval of the board. \*\*\* page 31*

**Motion#17** Dr Leslie moved to accept the Praxis score submitted by Paula J. Murphy Mate and approve her conditional SLP license. Mr. Mangino seconded the motion, which passed unanimously.

Megan Kunz, requesting waiver to supervise Julie R. Amick, CSP2000050, CFY, SLP. Ms. Kunz was issued an Ohio license, SP7317, on December 12, 2000. *Chapter 47533-07 (6) (D) of the Ohio Administrative Code, page 37 A speech-language pathologist or audiologist shall not supervise professional experience of a conditional licensee unless he/she has completed thirty-six months of full-time clinical experience within the past sixty months unless approved by the board.*

Stacy Stearns, requesting waiver to supervise a CFY. Ms Stearns was issued an Ohio license, SP7248, on November 7, 2001 and currently is the only Speech-Language Pathologist available in her location to supervise a CFY. *Chapter 47533-07 (6) (D) of the Ohio Administrative Code, page 37 A speech-language pathologist or audiologist shall not supervise professional experience of a conditional licensee unless he/she has completed thirty-six months of full-time clinical experience within the past sixty months unless approved by the board.*

Robin Caston, requesting waiver to supervise a CFY. Ms. Caston was issued a Ohio license, SP5031, on December 1, 1995 but has not been working full time. *Chapter 47533-07 (6) (D) of the Ohio Administrative Code, page 37 A speech-language pathologist or audiologist shall not supervise professional experience of a conditional licensee unless he/she has completed thirty-six months of full-time clinical experience within the past sixty months unless approved by the board.*

**Motion#18** Dr. Abel moved to waive the thirty-six month licensure requirement of Megan Kunz, Stacey Stearns, and Robin Caston to supervise CFY, SLP's . Dr. Leslie seconded the motion, which passed unanimously.

**Motions #19** Dr. Leslie moved to go into Executive Session for legal advise. Dr. Abel seconded the motion which passed by roll call vote as follows: Dr. Abel, yes; Dr. Kukula, yes; Dr. Leslie, yes; Mr. Mangino, yes; Ms. Shotwell, yes.

*The Board went into executive session at 11:20 A.M.*

*The Board came out of executive session at 11:40 A.M.*

*At 11:41 A.M., the Board took a break.*

*At 1:15 P.M., the Board resumed.*

## **CORRESPONDENCE**

A. Ann Williams SLP. Inquiry regarding training Occupational Therapists in Swallowing Evaluations and Treatment.

Ms. Williams was advised against participating in the training of an Occupational Therapist in swallowing evaluations and therapies.

B. Dominick Chieffo. Cleveland Plain Dealer article on Board communication and implications on Sunshine Laws.

This information was disseminated to the Board and discussed by Mr. Chieffo. It was determined that current Board communication practices and content are appropriate.

C. Sharon A. Lesner. Is a stipend acceptable for SPE in lieu of salary or hourly wage?

A stipend is acceptable.

D. Ohio Department of Health. Infant Hearing Screening using paper tests.

The Board discussed the State of Virginia paper test protocols forwarded by the ODH. Due to an apparent lack of information regarding the sensitivity and specificity, the Board has reservations on the use of this screening modality. The Board will seek input from audiologists throughout the State on this issue.

E. Cuyahoga County Prosecutor. Sue Ann Gerber License surrender.

No action was required by the Board, regarding the surrender of Ms. Gerber's Audiology license.

F. Office of Management and Budget.

\$50,000 was transferred to the General Revenue Fund from the Board's 4K9 fund.

G. ASHA Discontinuation of SLPA Registration and Training Program Approval Processes at ASHA.

This information was shared with the Board. No action was required.

H. Attorney General. Legal brief on notarization.

Legal implications of eliminating the notarization requirement on licensure documents were presented to the Board. No action was taken.

## **COMMITTEE REPORTS**

### **Ad Hoc Committee on Audiology Issues**

The Committee will be meeting after today's Board meeting to discuss Audiology scope of practice issues and implications of education and training of fourth year Au.D. students and potential Rules changes.

## **BOARD BUSINESS**

**A. 2004 Committee Assignments**

Professional Competency Committee

Dr. Leslie Chair  
Mr. Mangino  
New SLP 2 Board Member

Administrative Systems Committee

Mr. Mangino Chair  
Ms. Shotwell Member  
New SLP 1 Board Member

Rules Committee

Dr. Abel Chair  
New Public Board Member  
New SLP 2 Board Member

Policy and Procedure Committee

Dr. Leslie Chair  
Ms. Shotwell  
New SLP 1 Board Member  
New Public Board Member

Ad Hoc Committee on Audiology

Dr. Kukula Chair  
Mr. Mangino  
Dr. Abel

Review Committee January-June

Dr. Leslie  
New SLP 1 Board Member

Review Committee July-December

Mr. Mangino  
New SLP 2 Board Member

Dr. Kukula reminded the Committees that they would have to submit goals for their committees for the January meeting.

Dr. Abel submitted goals for the Rules Committee as follows:

1. When available, review the model licensure law being drafted by American Academy of Audiology.
2. Address rules affecting e-licensure/re-licensure, notarization of applications, accepting electronic documentation.
3. Address rules affecting conditional licensure of 4<sup>th</sup> year audiology students
4. Address audiology scope of practice in the rule.

## **B. Strategic Goals Progress**

The Board reviewed the strategic plan approved by the Board in March of 2002. Dr Kukula noted the significant progress made in the strategic plan developed and approved by the Board in March 2002. She suggested that the Board set aside time in the coming months to establish new goals and objectives for the coming years.

## **C. Executive Director's Goals**

Mr. Setty presented the following Goals for the first six months of 2004:

**DATA SYSTEM UPDATE.** The data system (VAX) currently handling all licensee information will migrate to the new system (CAVU) by January. Verification of licensee data will take place in January. Additional data elements will need to be added to the individual licensee database to complete implementation. This will lay the groundwork for online license renewal in November-December 2004, and possibly online license application. Several changes in 4753 Rules will need to be made to accommodate these initiatives.

**4753 RULES CHANGES.** The Executive Director will oversee and implement changes to 4753 as directed by the Board. Training in this process will be completed by January. He will process and complete procedures dictated by state law regarding the modification of our laws and rules. Implementation of amended rules will be completed by the end of June 2004.

**POLICY AND PROCEDURE MANUAL.** The Policy and Procedure Manual is in need of update. Based upon the 2003 Auditor's Report, numerous policies and procedures will have to be drafted by the Executive Director, reviewed by the Policy and Procedure Committee, and approved by the Board. Although this is an ongoing activity, additional time and effort will be made in the first half of 2004 in correcting this problem.

**COMMUNICATION.** A Board newsletter will be posted on our web site in January. Our goal should be to have quarterly newsletters posted. The Executive Director will make presentations on the licensing process at Ohio colleges for newly graduating Speech-language Pathologists and Audiologists. The web site will be updated as necessary to expand and enhance the information we provide to our constituency.

The Board approved the Executive Director's Goals for January through July.

## **E. Board Meeting Dates**

Dr. Kukula requested a change in the June meeting from June 25 to June 23, which was approved.

**ADJOURNMENT**

**Motion#20** Ms. Shotwell moved to adjourn the meeting. Dr. Abel seconded the motion, which passed unanimously.

*The Meeting adjourned at 2:40 P.M.*

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Jane M. Kukula, Au.D., Chairperson

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Date

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Debra B. Abel, Au.D., Vice-Chairperson

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Date

\_\_\_\_\_  
Carol P. Leslie, Ph.D., Secretary

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Date